Reporting

Operational Procedures

01 October 2014

deepwater group

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2015-15
Reporting Operational Procedures

Part 1: Introduction

The following Operational Procedures (OPs) stipulate the requirements for catch and other reporting to Deepwater Group Ltd (DWG) as agreed by quota owners.

Purpose of these Procedures

These OPs have been established so that agreed reporting requirements are clearly communicated to and understood by vessel captains, vessel managers and quota managers. These OPs are laid out as follows:

- Part 1 – Overview
- Part 2 – Orange roughy and oreo (catch limit reports via FishServe)
- Part 3 – Squid (SQU6T Tow reports via FishServe)
- Part 4 – Generic reporting requirements.

DWG Reporting Requirements

Fishery-specific catch or tow reporting requirements via FishServe portal:

- Sub-area catch reporting (ORH1, ORH2A, ORH3B, OEO1).
- Catch reporting by separate species (OEO1, OEO3A).
- SQU6T tows

Generic reporting requirements direct to DWG in regard to:

- Trigger points – Refer to the Marine Mammals OP (MMOP) and Vessel Management Plan (VMP) for these trigger points in relation to marine mammal and seabird captures. *Note: That reporting frequencies are fisheries-specific and may vary by fishery.*

Ministry Reporting Requirements

You are obliged by law to report to the Ministry any captures of protected species on the prescribed *Non-fish / Protected Species Catch Return* form.

Submission of Reports

All reports submitted to DWG should be via:

- Email – admin@deepwatergroup.org
- All catch limit and SQU6T tow reports via FishServe Stakeholder page (www.fishserve.co.nz).

Queries

For clarification or for additional information on reporting protocols or management area issues please contact the following:

- HOK, SQU, ORH & OEO – Richard Wells, E-mail richard@resourcewise.co.nz, Phone +64 21 457 123 (anytime)
- Marine Mammals & Seabirds (VMPs) – John Cleal, E-mail johnfvms@xtra.co.nz, Phone +64 21 305 825 (anytime) (or Richard Wells, as above)

Part 2: Reporting Protocols – ORH & OEO

The following outlines the reporting requirements for ORH and OEO. Note this reporting is now accessed and entered via the FishServe website Stakeholder page (www.fishserve.co.nz).

ORH Catch Reporting by Sub-Area

Within 48 hours of landing, ORH catch per voyage from the following designated sub-areas must be reported:

- ORH1
  - Please refer to the ORH1 Management Deed
- ORH2A
  - North
  - South
- ORH3B
  - Northwest Chatham Rise
  - East & South Chatham Rise
  - Sub-Antarctic
  - ORH3B Puysegur (note for research only).

Note: For boundaries of these agreed catch limit sub-areas, please refer to Figure 1, Operational Procedures for the Orange Roughy and Oreo Fisheries or, in the case of ORH1, the appendices of the ORH1 Management Deed.

OEO Catch Reporting by Species

Monthly reports must be submitted for catches by species of oreo from:

- OEO1 Southland sub-area
  - SSO and BOE/SOR
- OEO3A
  - SSO and BOE/SOR

Note: For boundaries of these FMA sub-areas, please refer to Figure 2, Operational Procedures for the Orange Roughy and Oreo Fisheries.

Reporting Deadlines

Monthly reports are required on the day of furnishing MHRs to FishServe.

Part 3: Reporting Protocols – SQU6T

The following outlines the reporting requirements for SQU6T.

Pre-Season Reporting SQU6T

The SLED check sheet is required from all vessels by 31 November (to be eligible for tow discount).

Note: All vessels are required to give a pre-sailing departure notice to the Ministry (FCC) at least 72 hours before sailing to SQU6T. Refer to MPI Operational Plan for SQU6T 2012-16.

In-Season Tow Reporting

All vessels must report all SQU6T tows to the vessel's shore manager for forwarding:

- Once a week (to FishServe by 17:00 hours every Monday)
- Daily, only once required under the Ministry's Operational Plan when approaching the Tow Limit.

Part 4: Incidental Capture Reporting Protocols

The following outlines the reporting requirements for incidental captures.

VMP Trigger Points - Dead Seabirds

- 3 or more large seabirds (e.g. albatrosses) are captured and dead in a 24-hour period
- 5 or more small seabirds (e.g. petrels) are captured and dead in a 24-hour period.
- 10 or more seabirds are captured and dead in a 7-day period.

MMOP and Shark Trigger Points – Marine Mammals and Basking Sharks (Dead & released Alive)

- **All and any** sea lion captures:
  - Notification to DWG via shore manager
  - Completion of Sea Lion Capture Questionnaire.
- Fur seal captures – if 2 or more in 24 hours; 5 or more in a 7-day period:
  - Notification to DWG via shore manager.
- **All and any** dolphin captures:
  - Notification to DWG via shore manager.
- **All and any** basking shark captures:
  - Notification to DWG via shore manager.

Mandatory Non-fish / Protected Species Catch Return

As required by Fisheries Regulations, all vessels are mandatorily required to always complete and furnish to the Ministry a *Non-fish / Protected Species Catch Return* form when any relevant species are captured.